

	<p>whether Non-Cllr members of the Management Committee can vote. If Non-Cllrs vote they must understand they are making decisions on behalf of the Charity and need to follow the Parish Council Code of Conduct and complete Declarations of Interest. The final arbiter will always be the Parish Council.</p> <p>RB asked SS to produce a short paper explaining this to be circulated to the VP Management Committee for comment prior to being circulated the PC for consideration at the January PC meeting.</p> <p>An item is needed on the next PC agenda to agree changes to the Vyner Park Charity Terms of Reference.</p> <p>Lease – RB has spoken to David Francis in connection with this. Agreed that DF, Sec and SS will look at the lease situation in more detail.</p>	<p>SS</p> <p>Sec.</p> <p>SS,DF & Sec.</p>												
7.	<p>Community Use – RB has met with Colin Heal and CH is happy to lead on this (open multi use court) and arrange necessary checks. Sec needs to check with Brokers that this is ok with insurers.</p> <p>RB will draw up some bullet points outlining arrangements with CH and circulate to Management Committee.</p>	<p>Sec.</p> <p>RB.</p>												
8.	<p>School Use – RB said that school needs to help make things happen, he asked if CA could find out from the School what they want, and what money is available so we can start getting things arranged. He will contact CC.</p>	<p>RB/CC</p>												
9.	<p>Commercial Proposal –</p> <p>RB confirmed that following LF's discussions with DF, he had met DF who confirmed that the advice from Community Action Northumberland was that there was no issues in respect of either Charity Law or Local Government Law to prevent LF's ideas progressing. The suggestion was that LF now needed to seek business advice and meet with a sub group of the VPMC to discuss ideas further.</p> <p>The Sec had received an email from Lynn Fahy which she read in which LF suggests a smaller meeting with some of the VPC representatives to discuss her proposals in more detail. RB asked the Sec to circulate LH's email to the Management Team and it was agreed that a small group would be set up consisting of RB, HH BR, LF JB-S/EH. Sec to contact LH urgently to set up meeting.</p> <p>Coffee Shop – There seems to be broad agreement that ideas for VP should include a coffee shop and RB asked the Sec to ask LF if it would be possible to get that in place for Easter.</p>	<p>Sec.</p> <p>Sec.</p>												
10.	<p>Sports Development – RB said BR is getting involved with tennis/football. SS said she had been in contact with Action Northumberland and Paul Yeadon is putting together a questionnaire via Survey Monkey to find out what facilities are wanted, age group of people wanting to use facilities etc.</p> <p>JR has had 6 additional enquiries about bowls. Target is at least 20 players. RB asked JR to give some thought to how this could be done, and how bowls could be developed by making links with other local clubs. RB said that PB is putting together a plan for tennis potentially involving local schools.</p>	<p>JR</p>												
11.	<p>Events programme – It was agreed that it was a bit early to plan this but some events are already programmed;</p> <table border="0"> <tr> <td>Volunteer Day to clear up VP</td> <td>February/March</td> </tr> <tr> <td>Easter Tennis</td> <td>April</td> </tr> <tr> <td>Swarland Fun Run</td> <td>June</td> </tr> <tr> <td>Swarland Show</td> <td>August</td> </tr> <tr> <td>Fireworks Show</td> <td>Friday 6th November 2015</td> </tr> <tr> <td>Boxing Day/mid winter walk</td> <td>26th December 2015</td> </tr> </table>	Volunteer Day to clear up VP	February/March	Easter Tennis	April	Swarland Fun Run	June	Swarland Show	August	Fireworks Show	Friday 6 th November 2015	Boxing Day/mid winter walk	26 th December 2015	
Volunteer Day to clear up VP	February/March													
Easter Tennis	April													
Swarland Fun Run	June													
Swarland Show	August													
Fireworks Show	Friday 6 th November 2015													
Boxing Day/mid winter walk	26 th December 2015													
12.	<p>Finance – Unfortunately HH had been unable to get to meeting. It was agreed that Sec, HH and RB would meet to go over figures before consideration by PC on 28th January. Sec to bring figures from Parish Council meeting in June/July which vired additional funds for VP use.</p> <p>Brief discussion over claiming back VAT. Sec to clarify situation and also whether VP can register to claim back VAT.</p>	<p>Sec, HH, RB.</p> <p>Sec.</p>												

13.	Health & Safety – As previously mentioned Goal posts need repairs/Pins. Posts are currently dismantled and down for safety reasons. There is also a need to check whether they meet current H&S standards. BR feels posts should not be up during winter. BR to find out what current H&S specification is.	BR.
14.	Urgent items – None.	
15.	<p>Next Meetings – RB asked Sec to email Management Team for feedback as to how they wanted to do suggested monthly meetings, which was the best night for people? What time did they want to start? 6:30, 7:00 or 7:30? The meeting does however need to be at least two weeks in advance of the PC meeting.</p> <p>Once agreed, calendar for year would be distributed including deadline for agenda items.</p> <p>Meeting finished at 20.50</p>	Sec.