

<p style="text-align: center;">VYNER PARK CHARITY MANAGEMENT COMMITTEE Notes of Meeting held on Wednesday 3rd June 2015 Vyner Park Pavilion, Swarland at 7.00pm</p>		
1.	<p>Present: Cllr R. Brotherton (RB), Cllr H. Handyside (HH), Cllr S. Stanley (SS), Elizabeth Hilton (EH), John Richardson (JR), Collette Ashby (CA).</p> <p>Apologies: Jenny Volkens (JV), Greg Anderson (GA), Bob Ryan (BR), Jan Anderson (JA), Cllr C. Heal (CH)</p>	Action
2.	<p>Public Questions: none</p>	
3.	<p>Appointment of Chair and Vice Chair: HH nominated RB Chair, SS seconded RB nominated SS Vice Chair, HH seconded RB nominated HH Treasurer, EH seconded All existing members co-opted back on.</p>	
4.	<p>Minutes from the previous meeting 6th May 2015 These were agreed as a true record.</p>	
5.	<p>Matters arising from the previous minutes (from Forward Plan):</p> <ol style="list-style-type: none"> a. Repair of boxes around lights b. Replacement of MUGA light. c. Standards and register of interests – to next meeting. d. Vyner Park makeover grant application. e. Cutting of grass on south side of Vyner Park. f. Response letter to children at Swarland 1st School. <p>VPC report to PC – all committee to review and respond to Robert. May need to add a fundraiser this financial year to make up for memberships and premise hire.</p>	<p>JA RB</p> <p>SS RB GA/SS</p>
6.	<p>Nelsons: License w/Nelsons in place. They will open July 1st. Lease/Admin meeting with RB/HH/JA and David Francis Lynn Fahy said all things in place. Will work with Jan on bills and rent.</p>	<p>LF/JA</p>
7.	<p>Developing and promoting our offer: General discussion to get the word out there about the Park. LTA, Gazette, Fram news, Column, Local schools, Sainsbury's, Percywood, WMC, Golf Club</p> <p>What we want to promote: The Park, Nelsons, The Woods, Tennis, Bowls, The Show, Golf course? RB to create plan, JV and BR to review and Wayne Hilton to produce flyer</p>	<p>RB/JV/BR EH</p>
8.	<p>Grounds Maintenance: Covered</p>	
9.	<p>Finance Beer that was left over was sold to show. RB to buy the rest.</p>	<p>RB/HH</p>

10.	<p>Health & Safety: HH suggested we need a safeguard officer, Jan possibly? EH to confirm with Phil Barron that he and all staff have up to date DBS checks GA will need DBS if he doesn't have on already. HH to investigate DBS system Agreed and Adopted Need H & S policy? To next meeting, HH to bring a policy in</p>	<p>HH/JA EH GA HH HH</p>
11.	<p>Urgent Items: None</p>	
14.	<p>Next meeting: Date of Next Meeting: September – RB to advise</p>	<p>RB</p>