

	<p>h. Minute 6f - Tree Liabilities – Landowners have to have a risk based, planned and managed approach to the risks that trees on its land bring. Update on actions agreed at last meeting including contact with Tree Surgeon for advice and updating risk assessment (Cllr Stanley). SS said she was meeting with a tree surgeon for advice on planting new trees. Risk assessment has been updated but needs addition of info on personal protective equipment (PPE), use of chainsaws and closure of paths.</p> <p>i. Minute 6g – Replacement Noticeboard outside VP – Update (Cllr Ferguson). AF said post had been obtained, and replacement is being pursued.</p> <p>j. Minute 10b - Annual Return to Charity Commission – Sec said this was completed.</p> <p>All other matters are dealt with under Requested items.</p>	<p>SS</p> <p>AF</p>
<p>7.</p>	<p>Requested items</p> <p>a. Insurance valuation for pavilion and other VPC assets – Decision on items to be covered and type of insurance cover required. Item requested from December 2018 meeting. AF has circulated information on this. It was agreed that pavilion, goal posts, tractor and green sweeper will be covered. AF will send Sec email confirming cover requirements. Sec to contact Zurich Municipal about cover for work being done at VP by volunteers including VPC management team.</p> <p>b. Home Hub status – Consideration of CAN scheme and decision on whether to apply (Sec). Sec had contacted Home Hub co-ordinator and will arrange for her to visit and have a look at Nelsons and give advice on gaining HH status.</p> <p>c. Kitchen and storage extensions – Update on current situation, discussion and decision on next steps. LF said that Kelly Dunn had sent a quote round which they felt was excessive so second quote obtained which was less, but still expensive. Now considering doing the work ‘in house’, and have arranged for Darren Fahy to organise this and pursue realistic quotes. Would probably involve sourcing new and 2nd hand equipment. AF and SS to meet with Nelsons about funding options for kitchen extensions and upgrading.</p> <p>d. Mere Burn Maintenance – The works to the Mere Burn and the culvert area have been completed by GA (without the need for any access on to neighbouring properties) for which the whole team thanked him! GA said the burn will need checking each year but probably won’t need clearing to this extent. AF to contact Flood Management at NCC about neighbour who has caused some obstruction to the burn.</p> <p>e. Car Park Issues –Need for agreement to go ahead to extend and improve VP car park. The VPC management team agreed to extend and square off the east end of the car park which will cost about £1000. The step up to the tarmac area was supposed to be done by Cussins but AF will do this. AF has obtained pavements from Freecycle to be inset and painted to mark parking bays when weather gets better.</p> <p>f. Tennis courts improvements – Need for agreement on date for line painting to take place and for volunteers to carry out the work. VPC Team agreed to go ahead with the work.AC to continue looking for grants. Courts to be brushed, moss to be treated and lines repainted.GA to check store for moss killer. Need to wait for dry weather.</p> <p>g. Annual inspection of Pavilion and Park – Feedback on 2019 annual inspection highlighting major items to be addressed and decision on the way forward. Inspection carried out 5.3.2019 by SS and GA and report circulated to team which SS went through.</p>	<p>AF/Sec</p> <p>Sec</p> <p>LF/AF/SS</p> <p>AF</p> <p>AF</p> <p>AC</p> <p>GA</p>

	<p>i. Evidence seen of vehicle tracks across grassed area to south of pavilion. AF said this was a one off. Positioning of waste bin seems to be working in deterring drivers damaging grass though he would like to replace lump of wood by play area fence – it was suggested gate post from Jubilee Garden could be used.</p> <p>ii. JR suggested that sunken patches on grassed area to south of pavilion could be due to mine workings – future project to investigate and address.</p> <p>iii. Bowling green needs ramped entry – possibly address this when car park works done. Bowling green to be brushed to remove moss.</p> <p>iv. Car Park gate needs attention to secure.</p> <p>v. Trip hazard in car park from tarmacked area to gravel – being addressed (see 7e above).</p> <p>vi. Blockstore – to be painted to improve appearance and weather-proofing.</p> <p>vii. Path from car park to Jubilee Gardens to be addressed as a future project.</p> <p>viii. LH raised issue of the beading round the external render needing attention on the south end of the pavilion. To be added to report.</p> <p>ix. Mesh fence throughout park needs attention as usual but it was noticed that the upright to north of pavilion had been bent.</p> <p>x. Gaps in hedge & shrubs along main path and north side of bowling green – SS to address.</p> <p>xi. Old goal posts issue was discussed. GA suggested selling old aluminium posts as scrap, but it was agreed that the steel posts would be retained to create barriers to prevent access to playing field. To be done after car park finished.</p> <p>xii. Damaged gatepost at Jubilee Gardens to be removed (see g.i. above) and damaged north side post & wire fence to be removed to open access.</p> <p>xiii. LF added that external water supply had frozen during recent bad weather – insulation to be applied. To be added to report.</p> <p>xiv. Complaint received from allotment holder about water coming through Telecoms box and under his shed. The box is not in VP but is affecting it. Sec to report to NCC.</p> <p>xv. Moles in allotment – Contractor said allotments not covered by contract but contract refers to ‘Vyner Park’ [whole of]. It is hoped therefore that he will honour contract this year but charge may be higher next year.</p> <p>xvi. Plywood around MUGA – GA said ok for a further year.</p> <p>xvii. Weedspraying – AF said that this can be done for £150 (using purple spray) but weed will need to be scraped away afterwards. VPC Management team agreed spraying to go ahead.</p> <p>xviii. Old sections of fence posts and wire in Park to be removed.</p> <p>xix. Steps into play area were discussed. Flagstones were suggested but it was agreed to lift the steps and concrete. Soft surface not needed. GA said he hoped to complete work before Easter.</p> <p>xx. Flagstones at the back of the pavilion which are not a tripping hazard but slope, having sunk. Scale of works will require external contractor but works not urgent. SS will organise a quote.</p> <p>xxi. Guttering to the pavilion needs clearing although GA has done some. AH said he has approached contractors for quotes to treat woodwork and will pursue this and also ask them if they will do gutters at the same time, and will circulate the quotes.</p> <p>xxii. Have had an offer to buy 20 chairs at £2.00 each but VPC wants to retain 25, therefore purchaser can buy balance. SS to contact. Foam cubes to</p>	<p>Sec</p> <p>Sec/GA Sec</p> <p>AF</p> <p>GA</p> <p>SS</p> <p>AH</p>
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	<p>be binned.</p> <p>h. Old Park Road parking issues – Discussion and decision on the way forward with regard to parking restrictions on Old Park Road eg. Should NCC be asked to apply double yellow lines? (Proposal from Cllr Ferguson). Sec said the PC is already looking at suggestions that road should be one way. It was agreed that way forward for VPC and PC would be to get NCC Highways to come to look at road to discuss (with AF).</p> <p>i – Allotments – potential increase of charges for allotment hire – For discussion and agreement on way forward. Current charge is £10 per annum for full allotment. No water supply is provided. Charge in Alnwick for Town Council allotments varies from £37 (no water) to £47 (with water). Felton PC charges £10 per annum. Sec also provided figures for Longframlington. Team discussed possible improvements to allotments, JR said no great demand for water supply. It was agreed to keep charges at current level and to ask allotment holders if they would like to attend a meeting to discuss the allotments.</p> <p>j – Swarland Show 2019 – Request from Swarland Show Committee to hold the show at Vyner Park on Saturday 31st August 2019. Decision required. This was agreed. Sec also said that the Show Cttee had requested permission to put up two advertising banners on the south wall of the pavilion for 1 month prior to the show – this was also agreed. Show Cttee to be advised of decision.</p>	<p>SS</p> <p>Sec/AF</p> <p>Sec</p> <p>Sec.</p>
8.	<p>Finance (Cllr Ferguson)</p> <p>a. Financial Information – see Appendix 1. Approval was given for expenditure on Appendix 1 attached.</p> <p>b. Approval/Confirmation of cheques paid since last meeting and any additional payments required. Freeola Invoice for renewal of domain name for VPC website 2019 & 2020 repayment to Sec £15.17.</p> <p>c. Any other finance related matters. Sec said that the PC had awarded a grant to VPC for 2018/19 of £7125.00. From this £4,227.65 had been spent leaving balance owing to VPC of £2,898.35 which would cover purchase of woodchips (and VAT can be reclaimed). Ideally, woodchips need to be ordered and paid for before the end of March 2019 (GA to order) and then balance of grant can be obtained from PC via cheque. AF said that he was setting up a fund to start saving up for a replacement mower and will start maintaining a reserve (which the PC has agreed to), He felt the rate of expenditure was worrying. He will draw up an overview for the year for the next meeting (AGM) based on the essential costs for VP to come from the precept ask and using any extra money raised for enhancements. Will need to decide on how much PC will keep on behalf of VPC in 2019/20 and ask for balance of grant asap. Future projects: the management team agreed an outdoor gym to go on the land to the south of the pavilion. Discussed the benefits of beginning to build up information for a grant application to be ready for when funding becomes available eg from NCC S.106 agreements or NCC small grants scheme. Sec suggested profile of parish. AC suggested collecting quotes from potential users. It was agreed to invite comments via VP noticeboard and via The Column. LH said she had heard the Running Fox and the Farriers at Shilbottle had obtained funding which a Shilbottle resident had applied for so could check with them for details.</p>	<p>GA</p> <p>AF</p> <p>AC</p> <p>Sec</p>
9.	<p>Health and Safety – Date and time to be agreed for annual VP Clean-up day. It was agreed to</p>	

	combine the Clean-up (28 th April) with delivery of wood chipping.	GA
10.	<p>Urgent Items</p> <p>a. LF said that the old noticeboard outside the main entrance to VP, tree stump and scruffy grit bin were unsightly and asked if any improvements could be made such as getting heritage grit bin in black and gold to match litter bin.</p> <p>Noticeboard is to be renewed (without old vehicle ban sign) – see 6i above; JR suggested tree stump could be carved and will seek quotes. Sec said grit bins were PC's responsibility and will obtain quotes for PC to consider.</p>	JR/Sec
11.	<p>Correspondence</p> <p>TV Licensing – Request received for Charity to buy a TV license or advise one isn't needed. Advised on line that licence not needed as VPC does not have TV on site 17/2/ 2019.</p>	
12.	<p>Next Meeting:</p> <p>Wednesday 12th June 2019, 7pm, at Nelson's - Annual General Meeting</p>	
	Meeting finished at : 21.05	

Jan Anderson, Secretary Vyner Park Charity- janandersonpc@gmail.com – Phone: 01665 575145

VYNER PARK CHARITY (Registered Charity No 1163835)**CASH STATEMENT 6 March 2019**

Cash Balance 19 No 2018	£11,870.00
Income	
Chair Hire donation	£20.00
Nelsons Hire Donation	£20.00
Swarland Show Donation	£500.00
Nelson's Licence	£170.00
Total	£710.00
Expenditure	
Domain Registration	-£16.00
Insulation Boards	-£170.00
Total	-£186.00
Expected Expenditure FY 2018	
Park Steward FY 2017	-£278.00
Steward Expenses	-£318.00
Park Steward FY 2018	-£1000.00
Woodchips for playground	-£1700.00
SVH PA Hire	-£50.00
Notice Board	-£100.00
Total	-£3446.00
Expected Balance	£8,948.00